

24-AUG-2024

NATIONAL TRAINING OFFICER (NTO) REPORT

Since the last NEC (11-05-2024), I have devised a survey to assess the training needs of, and consult with, the Plus membership.

My plan is as follows

Yr 1 : Send out survey, collate data and devise a training plan targeted at different levels of the organisation

Yrs 2-3 : Start delivering or arranging training according to the plan.

I have sent the survey to the top table for feedback and the following has been discussed:

1) How to distribute the survey

- the limited number of responses allowed by the free software was raised but a different link could be created for groups or multiple groups.
- other methods were discussed e.g. a paid survey monkey account or Google survey. These options were explored but not deemed suitable or no longer exist.
- GDPR was discussed but the link could be sent in the same way as other communications are sent to members so that it comes from a trusted source who they have already opted in to receive communications from

2) How to facilitate learning and development within groups

- it was suggested to add a question about whether people would want certified or non-certified (informal) learning
- it was also suggested to ask the membership if they have any skills, knowledge or experience that they would be willing to share.

These questions will be added to the surveys that will be circulated.

There have already been some very interesting suggestions for training, including;

Food hygiene (for all those summer barbeques)

Risk assessment for events /Event management

Mental health awareness

Equality, diversity and inclusion

First aid

Social media marketing

Leadership and management including communication, decision making, strategic thinking

Minute taking (Ian's suggestion!)

I will use feedback from the survey to organise/deliver a first training session – the most requested – at the next NAGM.